

## **BY-LAWS OF SUGAR SHOT TO SPACE FOUNDATION**

### **ARTICLE 1 – NAME**

The name of this organization shall be SUGAR SHOT TO SPACE FOUNDATION  
(SS2S)

### **ARTICLE 2 - PURPOSE**

The purpose of the SUGAR SHOT TO SPACE FOUNDATION shall be to raise funds for and provide technical guidance to the Sugar Shot to Space Program with its ambitious goal of launching an amateur rocket to space.

The Sugar Shot to Space Foundation shall:

- (a) provide financing for the amateur rocket activities of the Sugar Shot to Space Program;
- (b) establish technical and safety standards for the amateur rockets made by the Sugar Shot to Space Program;
- (c) maintain communication with the members, committees, and affiliates of the Sugar Shot to Space Program and with other organizations to accomplish the objectives of the Sugar Shot to Space Program;
- (d) prepare articles, technical reports, books, and/or other literature pertaining to the Sugar Shot to Space Program to promote the educational aspects of the Sugar Shot to Space Program
- (e) encourage international participation in the Sugar Shot to Space Program, and promote the growth of the program and active participation of members;
- (f) promote the peaceful/scientific aspects of amateur rocketry and cooperate with all levels of governments so that amateur rocket activities may be conducted without undue restriction;
- (g) promote a wide interest in the scientific techniques pertaining to amateur rocketry, research and experimentation;
- (h) encourage member participation in scientific conferences and other public forums to convey knowledge of technical developments and other achievements made by the Sugar Shot to Space Program in pursuit of its goal;
- (i) establish a Sugar Shot to Space Foundation scholarship to provide financial aid to students who demonstrate an initiative in science or engineering related to rocketry.

### **ARTICLE 3 – Organization**

The SUGAR SHOT TO SPACE FOUNDATION shall be a volunteer board-only organization that raises and provides funding for the Sugar Shot to Space Program. The foundation will be managed by a self-appointed Board of Directors. None of the Directors will receive compensation for serving on the Board.

### **ARTICLE 4 - BOARD OF DIRECTORS**

The Board of Directors shall consist of five (5) members. The members shall be the President, the Vice-President, the Secretary, the Treasurer, and the Chairman of the Board.

- a) The Board of Directors shall handle the regular business of the organization.
- b) Meetings of the Board of Directors shall be held at least four (4) times a year.
- c) A Quorum for conducting a board meeting shall consist of at least three (3) board members.
- d) Minutes of these meeting shall be made available to the Board of Directors within a week of the meetings.
- e) Officers shall be appointed by the Board of Directors and shall serve until they resign and their position filled by a 2/3 vote of the Board of Directors.

### **ARTICLE 5 - OFFICERS**

#### **Section 1. Officers**

- a) There shall be the following officers of the organization:
  - a) President
  - b) Vice President
  - c) Secretary
  - d) Treasurer

#### **Section 2. The President shall:**

- a) Shall be a member of the board of directors.
- b) Preside at all meetings of the Board of Directors, and any other meetings of the organization.
- c) Sign all contracts with the Secretary after approval of the Board of Directors.
- d) Call a special meeting when necessary.

#### **Section 3. The Vice-President shall:**

- a) Shall be a member of the board of directors.
- b) Perform the duties of an absent President and perform such duties as assigned by the President.

**Section 4. The Secretary shall:**

- a) Shall be a member of the board of directors.
- b) Record the minutes of all proceedings of the Board of Directors and other meetings of the organization.
- c) Sign all contracts with the President after approval of the Board of Directors.
- d) Handle the correspondence of the organization.

**Section 5. The Treasurer shall:**

- a) Shall be a member of the board of directors.
- b) Have charge of all funds of the organization.

**ARTICLE 6 – MEETINGS**

Board of Directors meetings shall be held at least four (4) times per year either in person or by telecon. Special meetings may be called by the President or the Board of Directors. Upon written or e-mail notice by three (3) members, the President shall call a special meeting. Notice of special meetings shall be given to each member at least three (3) days before the meeting.

A quorum for conducting business at any meeting shall consist of at least three (3) Directors. The organization shall be governed by these bylaws and the standing rules of the organization. Robert’s Rules of Order (Newly Revised) shall be the authority of the organization on matters not covered by these bylaws and the standing rules, and the **Model Nonprofit Corporation Act, Third Edition, Adopted August 2008**, American Bar Association, Section on Business Law, Committee on Nonprofit Corporations, Task Force to Revise the Model Nonprofit Corporation Act, Lizabeth A. Moody, Chair, William H. Clark, Jr., Reporter

**ARTICLE 7 – REPLACEMENT of DIRECTORS**

**Section 1. Voluntary Resignation**

Upon the resignation of a Member, the Board may appoint a replacement by a 2/3s vote.

**Section 2. Involuntary Resignation**

Charges of professional dishonesty, working against the principles and purposes of the organization, and/or injuring the professional standing of another member, may be filed in a written statement signed by three (3) members of the Board of Directors.

The accused member shall be notified in writing of the action and shall have the privilege of being present at a special meeting of the Board of Directors, at which the charges will be considered.

The accused member may be suspended by a two-thirds vote of the Board of Directors or expelled by a unanimous vote of other Directors.

#### **ARTICLE 8 – AMENDMENTS**

The bylaws may be amended or revised by an affirmative vote of two-thirds of all Board members present at a meeting designed for that purpose. Copies of proposed amendments shall be given to Board members at least thirty (30) days prior to the meeting.

#### **ARTICLE 9 – DISSOLUTION**

Should the organization be dissolved, all material possessions of the organization must be sold and the monies obtained from the sale shall be donated to another non-profit organization with similar goals, after all outstanding bills have been paid.

#### **ARTICLE 10 – Disbursement of Funds**

Fund raise to finance the Sugar Shot to Space Program will be disbursed according to the following Authorization Structure:

- a) Single purchases up to \$100.00 may be authorized by any two (2) elected officers.
- b) Single purchases over \$100.00 and up to \$1000.00 may be authorized by a majority vote of the Board of Directors.
- c) Single purchases over \$1000.00 must be authorized by a  $\frac{3}{4}$  vote of the Board of Directors.